

## DESIGN BUILD TEAM A G E N D A

**Date:** September 26, 2002  
**Time:** 10:00 AM  
**Place:** Tacoma AGC Building

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<b><u>Attending:</u></b>	Ted Aadland	_____	Tom Gaetz	_____	Rick Singer	✓
	Bob Adams	_____	Kim Henry	_____	Keith Sabol	_____
	Tom Baker	✓	Max Kuney	✓	Scott Sawyer	✓
	Jeff Carpenter	✓	Craig McDaniel	✓	Amy Revis	_____
	Forrest Dill	✓	Dan Patsula	_____	Fred Tharp	✓
	Phil DuPuis	_____	Harold Peterfeso	_____	Tom Zamzow	_____
	Dave Dye	_____	Gerry Gallinger	✓	Mark Mulvihill	✓

**Opening:** Minutes, Misc Business

Only one response was received regarding the first two chapter revisions.

OCIP – To be successful, WSDOT Risk Management and Urban Corridors need to be involved in any discussion. I've spoken to Bill Henselman, WSDOT Risk Management and he is willing to participate in a discussion (November 21 works best for him).

Some background: OCIP is currently statutorily precluded in Washington State. Helga Morgenstern (WSDOT – retired) is currently working on this issue.

The team agreed that a November 21<sup>st</sup> meeting target for OCIP should work.

### Rick Singer **Environmental Status**

Urban Corridors has opted to keep the UCO Environmental workshop as small as possible. Jeff Carpenter has received an invitation but, at this time, no additional spaces have been made available.

The meeting is scheduled for the 23<sup>rd</sup> and 24<sup>th</sup> of October. This strategy workshop will cover NEPA, Mitigation strategies, Design-Build options, etc.

Date: August 15, 2002

The current model for the project is a small state force with a large consultant force to administer a design-build contract. Permits will be obtained by WSDOT whenever possible and incorporated into the contract. The current target is to have construction (contracts?) out within 2 years.

### **Craig McDaniel – Tacoma Narrows Bridge**

Notice to Proceed has been given.

At this time WSDOT is still in the process of developing and filling its staffing positions. Craig McDaniel is the new Chief Engineer and will oversee the Project Engineers for Design, Construction, and Bridge.

A Program Manager will also be brought on for oversee QA/QC documentation, submittals, pay issues etc.

### **Pilot Project Update**

The project is going along well with a limited number of outstanding issues. The project should be completed on time.

The University of Colorado Study design-build study is expected to be completed by mid-November.

### **New Business**

Revisions to Chapter 3 of the Design-Build Guidebook

Revisions to Chapter 5 of the Design-Build Guidebook

### **Future Meetings**

Potential Dates:

Oct 22nd @ Tacoma AGC - 10:00 am

November 21 @ Tacoma AGC - 1:00 pm

Dec 19 @ Tacoma AGC

### **Action Items:**

Update revisions to Chapter 3 made at meeting

Jeff Carpenter

Update revisions to Chapter 5 made at meeting

Jeff Carpenter

Review and comment on Chapter 4

Team

Prepare revisions to Chapter 6 of the Design-Build Guidebook

Jeff Carpenter

## **Team's Future Items**

### **RFP Development**

- |  |                              |
|--|------------------------------|
| ✓ Preliminary design percentage/effort                                 | Pending DB Guidebook Update  |
| <i>Environmental permits</i>   | <i>Ongoing - Rick Singer</i> |
| <i>Right of Way acquisition / timelines</i>                            | <i>New workgroup</i>         |
| <i>Utility Agreements</i>  | <i>New workgroup</i>         |
| ✓ Local Agency Agreements  | Pending DB Guidebook Update  |
| ✓ Risk Allocation  | Pending DB Guidebook Update  |
| ✓ Design-Builder's role in RFP Development                             | Pending DB Guidebook Update  |
| <i>OCIP insurance</i>  | <i>Future</i>                |
| ✓ Back up (warranty) of owner provided data.                           | Pending DB Guidebook Update  |
| Stipends? How large?   |                              |
| ✓ General Engineering Consultant                                       | Pending DB Guidebook Update  |
| Can they be involved in a DB team?                                     |                              |
| Subconsultants – same question ?                                       |                              |
| ✓ Should WSDOT set contract time or leave it to DB firms (A+B format)? |                              |

### **Selection Process**

- ✓ Scoring matrix
  - ✓ Confidentiality
  - ✓ Should scoring criteria be public?
  - ✓ What amount of time should WSDOT provide?
  - ✓ For developing the RFQ?
  - ✓ For preparing the SOQ?
  - ✓ For evaluating/shortlisting the SOQ?
  - ✓ For developing the RFP?
  - ✓ For preparing the proposal?
  - ✓ For evaluating/scoring the proposal?
- Should WSDOT provide a mechanism to alter price/technical proposal following submittal? To what level?**
- Short list only three or expand: from three to five?**
- Warranties**
- Co-location – mandatory or points oriented?**

### **Contract Administration**

- What portion of the Best and Final Proposal should be binding?**
- Can WSDOT take intermediate buy-off?**
- What constitutes a change on a design-build project?**
- Change Procedures**
  - DRB/Conflict Resolution
  - WSDOT involvement in design review
  - QC/QA Plan. (WSDOT involvement?)
  - Special Provisions
  - Final owner acceptance